

Medical Arts and Sciences Committee

Membership

- Voting members shall consist of all course directors for all required courses in the pre-clerkship curriculum, the Chair of the Medical Arts and Sciences Committee, three students designated by the Students Government, and the Associate Director of the Pre-clinical Curriculum.
- Curriculum managers are non-voting members, except when delegated by an absent course director. Strand directors are non-voting members.
- The Student Government will determine the method of student selection, length of term and term limits, if any.
- Ad hoc members may be appointed by the Chair or the Senior Associate Dean for Medical Education.

Charge to the Medical Arts and Sciences Committee

- Implement, manage, and review the pre-clinical curriculum.
- Report at least annually to the Medical Education Council on the state of the pre-clerkship curriculum.
- Respond to matters assigned to it by the Medical Education Council or the Senior Associate Dean for Medical Education.

Duties and responsibilities of the Medical Arts and Sciences Committee include but are not limited to:

- Conduct reviews on focused content areas specific to the pre-clinical curriculum.
- Recommend and implement policies for ensuring quality in courses and fairness in assessments
- Annually review all required pre-clinical courses and oversee the implementation of identified revisions to the courses.
- Subsequent to each course review, the chair and corresponding strand director(s) will meet with the course director and curriculum manager to discuss the findings of the review and changes to the course.
- Review available national data to benchmark phase 1 outcomes of the curriculum in order to identify any aspects in need of improvement.
- The committee, with assistance from OSAC, will maintain a central repository (e.g., SharePoint site) to record committee work. Access to the repository will be available to strand directors, designated OSAC staff, deans, and other committee chairs as determined by MEC. Course review documents will be maintained in the central repository and will be accessible to students