



American Academy of Dermatology
930 East Woodfield Road | Schaumburg, Illinois 60173
847.330.0230 | www.SpotSkinCancer.org

IMPORTANT: Immediately after your screening, please return the yellow copies with the Program Volunteer's form to the American Academy of Dermatology.

Dear Skin Cancer Screening Volunteer:

Following is the skin cancer screening order form you requested. Thank you for your volunteerism to the Academy's longest-running public education and volunteerism program!

I have listed below a few of the most important details:

- The screening program is an Academy member benefit, so all materials necessary to conduct a screening are provided to the Academy member at no charge. Therefore, all screenings provided to the public are to be free of charge.
- An Academy member must serve as the screening director. Additional screeners can include dermatology residents, nurse practitioners and physician assistants, but they must be under the supervision of a dermatologist who is present at the screening.
- **Order your screening supplies early!** All orders will go out **FedEx ground** at no charge within 7-10 business days. After 10 business days, it will be considered a rush order and you will need to pay for the rush shipping charges.
- **The screening program collects valuable statistical data; therefore, it is extremely important that the required paperwork is returned to the Academy.** The screening registration form is in triplicate so that one copy can be returned to the Academy for data collection. Within the screening kit is a Program Volunteers Form, that must be returned so we can acknowledge the volunteerism of participants at every screening. Please remember to return this information immediately after the screening. Within the screening kit you will find a self-addressed envelope for this purpose.

We hope that you have a successful skin cancer screening. Please fax your order form to 847-240-8744 or email it to Yvonne Urbikas at yurbikas@aad.org.