Candidate Checklist for Promotion Dossier Completion for Clinical Track Faculty

For promotion to Associate Professor

\_\_\_\_ Updated CV in College of Medicine format

\_\_\_\_ Personal statement outlining activities in teaching, professional productivity and service

\_\_\_\_ Copies of all teaching evaluations since appointment

\_\_\_\_ Peer evaluations of teaching (at least three from 2 different venues)

\_\_\_\_ Copies of up to 5 examples of teaching materials (PDF)

\_\_\_\_ Examples of any publications or other evidence of professional productivity

For promotion to Professor

\_\_\_\_ Updated CV in College of Medicine format

\_\_\_\_ Personal statement outlining activities in teaching, professional productivity and service

\_\_\_\_ Copies of all teaching evaluations since appointment or last promotion

\_\_\_\_ Copies of up to 5 examples of teaching materials (PDF)

\_\_\_\_ Peer evaluations of teaching (at least three from 2 different venues)

\_\_\_\_ Examples of any publications or other evidence of professional productivity

\_\_\_\_ Demonstration of leadership in area of expertise

\_\_\_\_ Evidence of recognition outside the institution at either the state, regional or national level