

Clinical Experiences Committee

Membership:

- Voting members shall consist of all required and selective Clerkship Directors (including clerkship directors at the Des Moines branch campus), the Chair of the Clinical Experiences (CEC) committee, four students, the Associate Director of the Clinical Curriculum, and the Assistant Dean of the Des Moines Branch Campus or their representative.
- Required and selective clerkship coordinators are non-voting members, except when delegated by an absent clerkship director. Strand directors are non-voting members.
- The students shall be from the M2-M4 years. The Student Government will determine the method of student selection, length of term and term limits, if any.
- Ad hoc members may be appointed by the Chair or the Senior Associate Dean for Medical Education.

Charge to the Clinical Experiences Committee:

- Implement, manage, and review the clinical curriculum.
- Respond to matters assigned to it by MEC.
- Report to MEC on regular basis regarding clerkship reviews and clinical curriculum initiatives.
- Seek approval from MEC as needed.
- Submit an annual summary report and presentation to MEC on all activities during the preceding year.

Duties and responsibilities of the Clinical Experiences Committee include but are not limited to:

- Review and provide input to the MEC regarding clerkship objectives and sequence of instruction within and across the clinical curriculum. Review the clinical curriculum to identify and address redundancies and gaps.
- Enhance integration of foundational science content within the clinical curriculum.
- Conduct reviews on targeted areas of need specific to the clinical curriculum.
- Recommend and implement policies for ensuring quality in courses and fairness in assessments.
- Assist with coordination of scheduling, facilities, and other resources both within and across semesters.
- Conduct in-depth reviews of each required core clerkship and selective clerkship every two years.
- Subsequent to each clerkship review, the chair and Senior Associate Dean for Medical Education will meet with the clerkship director and department chair to discuss the findings of the review and changes to the clerkship.
- Review available national data to benchmark phase 2 outcomes of the curriculum in order to identify any aspects in need of improvement.
- The committee, with assistance from OSAC, will maintain a central repository (e.g., SharePoint site) to record committee work. Access to the repository will be available to strand directors, designated OSAC staff, deans, and other committee chairs as

determined by MEC. Clerkship review documents will be maintained in the central repository and will be accessible to student.