

## Family Medicine APP Residency Program

### Reduction in Size or Closure of Program Policy

A recommendation to modify the resident complement or to close the training program must be made by the individual Program Director via a petition to the Family Medicine Department Chair.

A recommendation to close the training program, to reduce the size of the program, or to close the sponsoring institution by UIHC must be communicated to the Department Chair and the Advanced Practice Provider residents as soon as possible. Such recommendations will then be presented to the Family Medicine Vice Chair for Education for review and approval.

If UIHC is to be closed or if an individual program is closed, reduced, or interrupted for any reason, including a disaster or interruption in patient care, the following procedures will govern:

- 1) The Program Director will give the affected APP residents written notice of the program reduction or closing as soon as possible following the decisions and approval by the Department Chair and Vice Chair of Education, as applicable. This notice will include specific dates and the terms by which the program is closing or downsizing.
- 2) Any APP resident not completing the affected program will be assisted in the continuation of his/her education in one of the following ways:

The APP resident will be allowed to complete the program, if possible, depending on the dates of the program closure/reduction and on the APP resident's demonstration of satisfactory progress; or

The APP resident will be assisted by the Program Director in identifying and enrolling in another program at UIHC; or

The APP resident will be assisted by the Program Director in identifying and enrolling in another program outside of UIHC, by making the necessary communications.

A meeting with the APP resident, the Program Director, and the Vice Chair of Education for Family Medicine will occur to decide the best strategy for the affected APP resident.

- 3) The Department of Family Medicine Administration Office will assist the APP resident with issues concerning stipend, benefits, contract, and other administrative issues caused by the change or closure of the program.
- 4) Financial obligations of UIHC will follow the terms of the APP resident's contract but will not include any reimbursement for expenditures due to relocation.