**Step 1:** Click on Add Content in the gray bar.



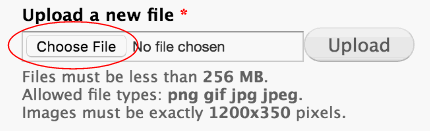
**Step 2:** Select Slideshow Item.

slideshow 2.gif

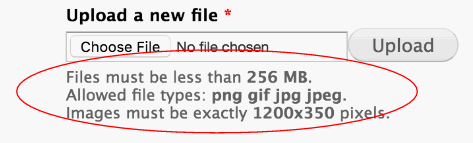
**Step 3:** Click Browse.



**Step 4:** Click Choose File to select an image that is saved on your computer.



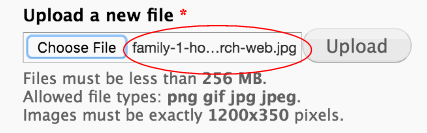
**Step 5:** The image must meet the size and dimension qualification to be used as a slideshow item.



**Step 6:** Find the proper image on your computer and click Open.

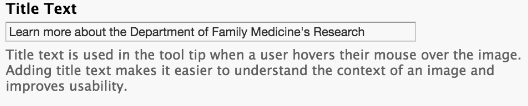


**Step 7:** The file name should now show up here.

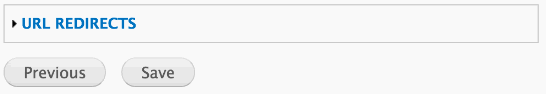


Click Next.

**Step 8:** Under Title Text, type the caption you wish to appear on the Slideshow item.



**Step 9:** Click Save.



**Step 10:** Under Title, enter the same title you previously did for the Title Text.



**Step 11:** Under Link, enter the proper internal (path after medicine.uiowa.edu/department/**xxxx**) or external link (full URL) if you wish to link the image with another within the website or another site.

\*\*\*For this example we will link it with the research page.



**Step 12:** Click Save.

