

University of Iowa Carver College of Medicine

M4 Spring and Graduation Checklist - Class of 2024

Date	Task or Event
February 1	Commencement apparel available in Iowa Hawk Shop for rent (or purchase) Herff Jones website link will be sent when the order site is live. This is a new university-wide process and requirement to go through Hawk Shop/Herff Jones directly for all students. You must get all of your apparel through them. Renting option is recommended. Final deadline in April. https://commencement.uiowa.edu/apparel
Mid-February	Complete the AAMC Graduation Questionnaire. You will receive a unique, private link from AAMC. This survey provides very important feedback on your UI medical education.
February 19 to May 17	Schedule a Financial Services exit interview with Chris Roling in OSAC. Exit interviews take approximately 45 minutes. The meeting will be held in person unless your preference would be to meet over zoom. Your spouse, partner, or significant other is invited to attend. Personalized loan repayment options and debt management strategies will be discussed. To schedule and exit counseling appointment with Chris Roling, follow this link and select the day/time that you would like to meet. While exit interviews are optional, graduates in the past have found them very helpful and about 85% of students with debt have participated.
February 23	Degree applications due. Log into MyUI (myui.uiowa.edu), select Degree Application, under Student Information. Select Application Session – Spring 2024, complete application. Note: You are strongly encouraged to use your official name on your diploma. As part of the process, the University requires students to RSVP for the commencement ceremonies by early-April. Information is available at https://commencement.uiowa.edu/rsvp Please use your M4 photo. If your plans change after that date, please contact Annette Griffin.
February 28	If participating in the NRMP match, complete and certify your Rank Order List with NRMP at www.nrmp.org by 8:00 p.m. CST. No exceptions!
March 5	Last day to order regalia to be shipped to the Iowa Hawk Shop. https://commencement.uiowa.edu/apparel
March 8	Match week information shared by CCOM Student Body President and Registrar. SOAP details will be included.
March 11	You will find out whether or not you matched. Available at 9:00 am through your NRMP account.
Friday March 15	Match Day! Match envelopes will be distributed at 11:00 am. Brunch served at 10:00 am. If you will be gone on Match Day and would like us to give your envelope to someone else, please provide the information and authorization to Annette Griffin in advance. Note: Results will be released online to you by the NRMP at 11:00 am.
March 18 to May 10	You are required to complete online exit counseling with Direct Loan Servicing, as well, before graduation. An email with more information will be sent to you before graduation. Go to https://studentaid.gov/app/counselingInstructions.action?counselingType=exit to complete this exit interview for your direct loans between late March and early May. Failure to do this will delay transcript requests from being processed.
March - May	If you receive a letter of appointment/contract from your residency program, sign and return it promptly. Forms requiring enrollment verification, photo requests, etc. should be taken to Annette Griffin as soon as you receive them to avoid the need for overnight mail, etc. FYI, Annette, Scott Hansen, and Matt Edwards are Notaries Public.
March - May	Find out what the start date is for the health insurance policy at your residency. If you currently have a UI student insurance policy, your coverage will end at the end of May (“the month in which you cease to be a student”). After graduation, you may apply to continue coverage for up to 12 months. (Details at the Benefits Office, 335-2623, https://hr.uiowa.edu/benefits/ui-student-insurance).
Early April	Watch for an email from Annette Griffin giving you the opportunity to proofread the information that will appear in the graduation program (your name, hometown, previous degrees (not majors), match results, awards). Provide Annette with any corrections ASAP.

April 11	Last day to order home ship apparel/regalia. https://commencement.uiowa.edu/apparel
Late April – Early May	If you have SLEDD Loans, Bloom Loans, Lottie Lester Evans Loans, Kessler Loans, Perkins Loans, Primary Care Loans, or any other campus-based loan, these will be serviced by an outside agency, ECSI of Pennsylvania. If you have any of the loan types listed above, you will be required to complete an online exit interview with ECSI (https://www.heartlandecsi.com/). Notice regarding the required online exit interview process will be sent to you directly by ECSI closer to graduation. Failure to complete this exit interview will delay transcript requests from being processed.
May 13	Pick up your 11” x 14” copy of the Class of 2024 composite picture and Physician’s Oath from Annette Griffin. Please do not leave town without these nice mementos.
May 13	Clean out your locker in the LL of MERF before graduation. Anything left behind will be thrown away. Contact Dana Hartman with any questions.
May 13	Return your pager after you have completed all clinical rotations. There will be a return box in both the main OSAC Office (1216 MERF) and Flocks Community Office (1150A MERF). Please return by June 1st in order to receive a credit for the pager deposit. Contact Dana Hartman with any questions. Note: If you are staying at UIHC for residency, you will receive a different pager.
May 15	Distinction Track Recognition Ceremony. 5:00 pm reception, 5:30 pm remarks. Further information will be provided in advance.
May 17	Graduation reception in MERF atrium, 2:00 - 4:00 pm. Additional information will be provided at a later date.
May 17	Graduation Ceremony at 6:30 pm at Hancher. Doors open at 5:30 pm. Arrive no later than 6:00 pm. No tickets required and no reserved seating. Contact Annette Griffin if you have any guests who need seating accommodations. Diplomas will be in alphabetical order and graduates sit in order. Be sure to let Annette know if you will not be attending the graduation ceremony.
FYI	Degrees will not post on transcript until 3 – 4 weeks following commencement. When ordering a transcript at myui.uiowa.edu , change the “NOW” dropdown to “AFTER DEGREE POSTED”.
FYI	While you will receive your paper diploma at graduation, you will receive an email from Paradigm with a link to download your digital diploma. The email is sent to the email address you submitted on your degree application. The link to download the diploma expires 45 days after it is sent, so it’s important that you download the CeDiploma and save it. Do this and it will save you time on future licensure/verification paperwork.
FYI	Your correct name is now Jane Doe, M.D. or Dr. Jane Doe but not Dr. Jane Doe, M.D. (use one or the other but never both).
Donate	Used texts and board review books to the Medical Student Counseling Center, 1240 MERF; unwanted furniture in good condition to the Furniture Project http://www.iowacityrestore.com/furniture-project .
UI CCOM Alumni	Stay connected to your classmates and actively involved in the life of the college, by regularly visiting https://medicine.uiowa.edu/alumni/ .

Questions? Please contact CCOM Registrar Staff:

Matt Edwards, matthew-c-edwards@uiowa.edu or
Annette Griffin, annette-griffin@uiowa.edu