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## Diagnostic Services – Department of Radiology – Diagnostic Division

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**SUBJECT/TITLE:** Charge Technologist in the Department of Radiology

**PURPOSE:** To define responsibilities of charge role and how it is assigned.

**DEFINITION:** The designation of charge qualifies staff members for additional compensation as provided by bargaining contract or hospital policy.

**POLICY:**

1. Staff will be assigned the role of charge by the supervisor.
2. To qualify for charge, responsibilities must include supervision of staff, providing or changing daily work assignment and filling or covering vacancies from unexpected absences.
3. In General Diagnostic Radiology there are multiple clinical chiefs who provide coverage for shift and work assignments if one or more supervisor is absent.
4. For off shifts and weekends in General Diagnostic Radiology Charge Technologist duties will be assigned if a General Diagnostic Radiology Clinical Chief is not working. This will be assigned prior to Saturday or the Holiday.
5. Reassignment of charge may become necessary due to a variety of reasons. The person originally assigned charge responsibilities should designate who will fill that role if reassignment becomes necessary.
6. The charge technologist work assignment should be one that allows flexibility for problem solving. For example, charge should not cover OR, as they may be unavailable at times.

**RESPONSIBILITIES FOR CHARGE ASSIGNMENT:**

- 1) Provide staffing and work assignments at the start of the shift, assessed and modified during the shift as work loads fluctuate.

- 2) Carry pager or Voalte as required for assigned area.
- 3) Serve as a resource person to resolve issues that might occur with nursing, radiology technologists, patients, hospital clinics or floors, and physicians. Appropriate follow-up should be dealt with the Clinical Chief as a resource.
- 4) Order and maintain supplies.
- 5) Assure appropriate orientation to new personnel, non-regular unit staff, and students participating in diagnostic rotations.
- 6) Coordinate provision of services to assure high quality patient care.
- 7) Promote efficient utilization of resources.
- 8) Facilitate communication within the Radiology Department and outlying areas.