Imaging Technologist Port De-access- Radiology

SUBJECT/TITLE: Imaging Technologist Port De-access

PURPOSE: Define Process for port de-access by an imaging technologist

Policy:
All ports accessed in Radiology can be de-accessed by the appropriate healthcare team members, including imaging technologists, to increase efficiency and patient satisfaction.

Procedure:

1. Imaging technologists will be signed off by a radiology staff nurse who is compliant with port access care education and practice.
   a. Verify the port has been properly flushed and need of port needle de-access.
   b. Perform proper hand hygiene and don appropriate PPE.
   c. Remove plastic film barrier and tape securing port access needle.
   d. Secure port to patient’s chest while holding safeguard purple wings on port needle with one hand.
   e. With other hand, grab the two clear plastic wings on the port needle and pull straight out (if held correctly, the safeguard will fully cover sharps and prevent needle sticks)
   f. Place band aide or gauze and tape if needed, over puncture site on patient’s chest.
   g. Dispose of sharps in sharps container, doff PPE and perform hand hygiene.
h. Document assessment in Epic under the LDA avatar. Successful port de-access should be documented as “flushed and de-accessed.”

2. One on one instruction and demonstration of proficiency will be documented and placed in employee permanent file.
3. Radiology nursing to be contacted if port needle removal has resistance, difficulty, or port site and/or port needle has visible damage.