SUBJECT/TITLE: ON CALL RESPONSIBILITIES FOR GENERAL RADIOLOGY

PURPOSE: Identify call responsibilities and mechanism for calling a technologist.

DEFINITION: None

POLICY:

1. All Imaging & Senior Imaging Technologists that have been here for one year scheduled for on-call duty.

2. All Imaging Technologists will be put on a rotating on-call schedule to cover second and third shift.

3. The on-call person is responsible for checking with the second shift clinical chief technologist, or senior imaging technologist before leaving the hospital at the end of their first shift. When additional help is necessary, the on-call person will be required to stay to work.

4. The Imaging Technologist is responsible for reporting as scheduled for the regular shift assignment.

PROCEDURE:

1. The Imaging Technologist on call for the weekend begins call at 1730 p.m. Friday and is on until 6:30 a.m. Monday.

2. The Imaging Technician ON-CALL person for second and third shift begins daily at 1730 pm and ends the following day at 6:30 a.m.

3. “Restrict whereabouts” means being within immediate pager, or telephone contact; and if requested, returning to the hospital and ready to work within thirty (30) minutes.

4. Imaging Technologists scheduled for ON-CALL who fail to respond to initial pager/telephone contact, or violate the thirty (30) minute return to work limitation, will be subject to prevailing disciplinary policy. The pager or
telephone contact should be initiated by an on-site Imaging Technologist, Clinical Chief Imaging Technologist, Student Imaging Technologist, or in their place due to workload situations by the Radiology Receptionist.

5. If a Imaging Technologist who is scheduled for ON-CALL must remove herself/himself from such status when illness (or other extenuating circumstances) intervene, the Imaging Technologist shall notify the supervisor or senior imaging technologist prior to the onset of the scheduled ON-CALL period and obtain expressed approval. If approval is granted, the supervisor will notify on-site Imaging Technologists of the changes.

6. The ON-CALL schedule for Imaging Technologists is posted. If trades are made you are responsible for notifying Susie Kuebrich at 6-3379.

7. If the workload situations and availability of on-site staffing dictate that additional assistance is needed, the Imaging Technologist ON-CALL should be notified. He/she will come in and/or try to locate staff Technologists to volunteer.

8. The radiopager unit assigned for use by the ON-CALL Imaging Technologist is number 341-6948. Broken pagers should be returned to secretary in Technical Directors office on Monday morning, so they can be repaired.