SUBJECT/TITLE: PATIENT IDENTIFICATION FOR PORTABLE STUDIES

PURPOSE: To identify the correct patient and attach image to proper patient demographics

DEFINITION: None

POLICY:

1. All staff will use at least two patient identifiers whenever performing procedures and in accordance with UIHC procedure defined for patient identifiers, PC-PCI-05.35.

2. When performing portable procedures, staff will follow procedures defined below to assure that the images are associated with the correct demographics.

PROCEDURE:

1. Check order questions on EPIC on all portable procedures before proceeding.

2. Take only the control sheet for the current patient into the room.

3. Control sheet is attached to cassette after it is taken from behind patient and cleaned.

4. If more than one person is performing study, the person who double identified the patient will attach the control sheet after verifying they have the correct control sheet.

5. If #4 is not possible, the person attaching the control sheet will verbally verify that they are attaching the correct control sheet with the tech who did the double identification.