
Diagnostic Services – Department of Radiology – Diagnostic Division

SUBJECT/TITLE: PATIENT BELONGINGS

PURPOSE: Guidelines for handling patient belongings during Radiology procedure

DEFINITION: None

POLICY:

For patients who are undergoing any type of radiological procedure that requires them to change into a hospital gown and are in possession of valuables the following procedure should be followed.

PROCEDURE:

1. A relative may take charge of the valuables and belongings by request of the patient and witnessed by the clinical staff.
2. If the patient is not accompanied by a relative, valuables and belongings can be kept in the lockers located in the patient waiting or changing rooms.
3. If you find items that were lost by a patient, check with reception to see if they've had inquiries.
4. If the receptionist desk has no knowledge of found objects, take item to the information desk by the main entrance.