

Suggested procedure for contacting caregivers:

	1st Attempt	2nd attempt	3rd attempt
Inpatient	Page the ordering physician as listed on requisition.	If no response, call the inpatient unit and obtain the name and pager of the cross cover physician or other physician on the patient care team.	If no response, call the operator to obtain the name and pager of the on-call physicians for that service.
Outpatient, during clinic hours	Page the ordering physician as listed on requisition.	If no response, call the clinic directly, request the ordering physician or the physician taking care of the patient in the clinic that day.	If no response, call the operator to obtain the name and pager of the on-call physicians for that service.
Outpatient, clinic closed	Page the ordering physician as listed in the requisition.	If no response, call the operator to obtain the name and pager of the on-call physicians for that service.	
ETC	<ol style="list-style-type: none"> 1. Call the ETC at 6-2233, speak directly to the physician or nurse caring for the patient. 2. Fax the preliminary report to the ETC or dictate the report for printing in the ETC. 		
UIHC affiliated offsite clinic	Call the clinic and give the report to the health care provider or an authorized representative.	Call the integrated call center at 4-8442. Ask them to connect you with the health care provider for that clinic.	
UIHC affiliated offsite clinic, clinic closed	Call the clinic and give the report to the health care provider or an authorized representative.	Call the integrated call center at 4-8442. Ask them to connect you with the health care provider for that clinic.	
Unaffiliated offsite facility	Call the site and give the report to the health care provider or an authorized representative.	If no response, consider sending the patient to the UIHC ETC.	
Teleradiology	Call the facility as ask to be connected to the referring physician or authorized representative.	If no response, ask to be connected to the cross covering or call physician.	If no response, ask to be put through to the ETC at that facility and give the report to an authorized representative.

If the interpreting physician determines the examination reveals critical findings and is unable to contact the referring physician or clinical facility, the patient should be directed to the ETC for immediate treatment. The interpreting physician should discuss the need for immediate attention with the patient or guardian.