

## GENERAL STATEMENT OF EDUCATIONAL EXPERIENCE LOCUS AND GENERAL RESPONSIBILITIES OF HOUSE STAFF

The University of Iowa Hospitals and Clinics (UIHC) provides an opportunity to fulfill the training requirements for specialty certification through inpatient and outpatient rotations at the UIHC in Iowa City and at affiliated hospitals, private practices, and programs, all which facilitate patient safety and health care quality. Many residents and fellows are assigned to rotations at the Veterans Affairs Medical Center in Iowa City, as well as other affiliated hospitals and clinics in several other Iowa cities. Some residents and fellows participate in UIHC's outreach programs, which provide screening or clinical services both at UIHC, and in other Iowa communities. The specific affiliations, programs and locations vary from year to year. Each is governed by an appropriate agreement (e.g., affiliation agreement, memorandum of understanding or program letter of agreement). Current rotations to other locations are tracked, by program, in the Graduate Medical Education Office. As required by the Institutional Requirements of the Accreditation Council for Graduate Medical Education (ACGME) and in concert with the UIHC's *Institutional Commitment Statement on Graduate Medical and Dental Education*, the training programs are designed to ensure that house staff members are able to provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and the promotion of health. This means that house staff members must:

- Have the requisite medical knowledge about established and evolving biomedical, clinical, and cognate (e.g. epidemiological and social behavioral) sciences and can apply this knowledge to patient care;
- Establish and improve learning skills that involve investigation and evaluation of their own patient care, appraisal and assimilation of scientific evidence, and improvement of patient care;
- Develop interpersonal and communication skills that result in effective information exchange and teaming with patients, their families, and other health professionals;
- Incorporate professionalism, as manifested through a commitment to carrying out professional responsibilities, adherence to ethical principles, and sensitivity to a diverse patient population; and
- Demonstrate an awareness of and responsiveness to the larger context and system for health and the ability to effectively call on system resources to provide care that is of optimal value.

House staff members are expected to develop a personal program of learning to foster continued professional growth. Guidance comes from the teaching staff as house staff members participate fully in the educational and scholarly activities of their programs and, as required, assume responsibility for teaching and supervising other residents and students. It is expected that house staff members will participate in appropriate institutional committees and councils to which they are appointed, elected or invited, especially those that relate to patient safety and quality of care education activities. House staff members are also expected to be responsible to evaluate their programs by submitting to the program director or to a designated institutional official, at least annually, confidential written evaluations of the faculty and of the educational experiences in their training program.

House staff members are responsible for participating in required programming and instruction, including but not limited to programs on substance abuse and physician impairment, mandatory reporting of child and elder abuse, Health Insurance Portability and Accountability Act (HIPAA), blood borne pathogens and safety in the workplace, and other activities necessary for the successful orientation to UIHC and training in the house staff member's specialty. Furthermore, it is the responsibility of the house staff member to communicate with his/her program director, coordinator and other graduate medical education (GME) personnel in a timely manner and as necessary for administration of the program, including participation in program reviews, accreditation site visits, the completion of documentation (including but not limited to EPIC and MedHub) as required for duty hours (including all approved time away from the program, time at other sites and/or moonlighting), procedures, schedules, conferences, and evaluations, and other aspects of the house staff member's work environment.

House staff members are obligated to perform their duties and at all times conduct themselves in compliance with the Bylaws, Rules, and Regulations of the University of Iowa Hospitals and Clinics and Its Clinical Staff, all Graduate Medical Education Committee policies and procedures, the established practices, procedures and policies of the trainee's program, clinical department and other institutions to which the house staff member is assigned, as well as with all state and federal rules, regulations, and laws. All house staff members must maintain through the duration of their contracts a valid license (medical or dental, as appropriate) in the State of Iowa. Appropriate visa status, in compliance with the *Policy on Visas for GME Trainees*, is the responsibility of the individual house staff member.

With respect to participation in patient care activities, overall professional training and academic affairs, the house staff members are responsible to the program director of his/her respective training program, the members of the clinical staff at UIHC under whose supervision they may serve, to the Clinical Service Head of the Department and to the GME Associate Dean.

For purposes of this policy the terms house staff, resident, and fellow mean any trainee in a medical or dental training program at UIHC who is currently party to a *GME Medical and Dental Appointment Contract*.

Reviewed/approved by the Graduate Medical Education Committee	11/1/2011
Reviewed/approved by the Graduate Medical Education Committee	3/17/2016