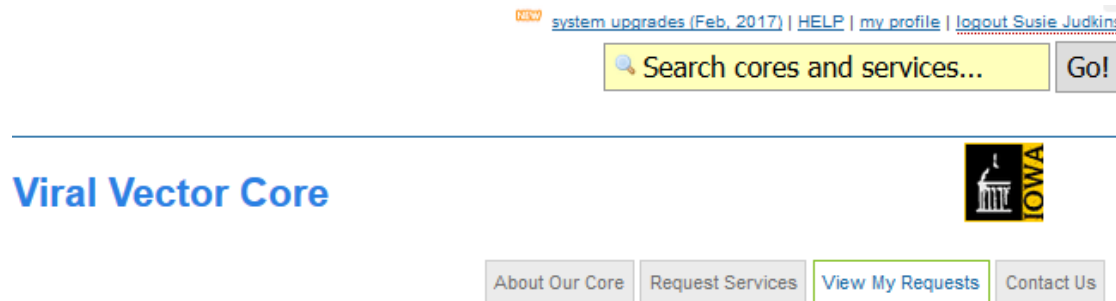


*** iLabs DOES NOT SUPPORT THE INTERNET EXPLORER PROGRAM. PLEASE USE A CURRENT VERSION OF CHROME OR MOZILLA FIREFOX AS YOUR BROWSER WHEN VISITING THIS WEBSITE.**

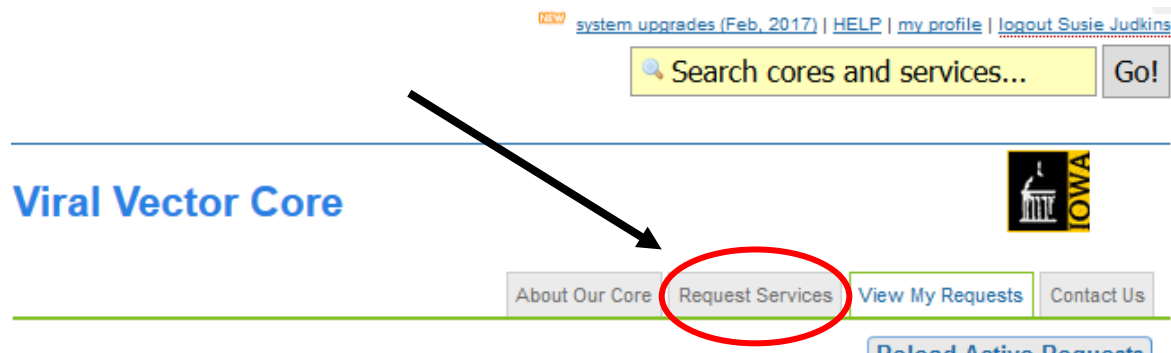
Once you have logged in to iLabs, the top of your browser window should look like the pictures below.



***IF YOUR SCREEN DOESN'T LOOK THIS... Go To the last page of this guide and follow steps A, B and C**

Step 1)

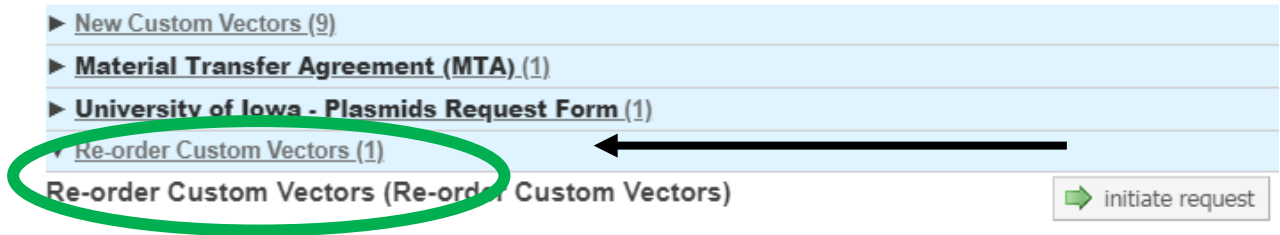
To start a new order, click on "Request Services" in the upper right menu options



You may want to read the guide here under "what do you want to do?" to help you decide what kind of order you need to place.

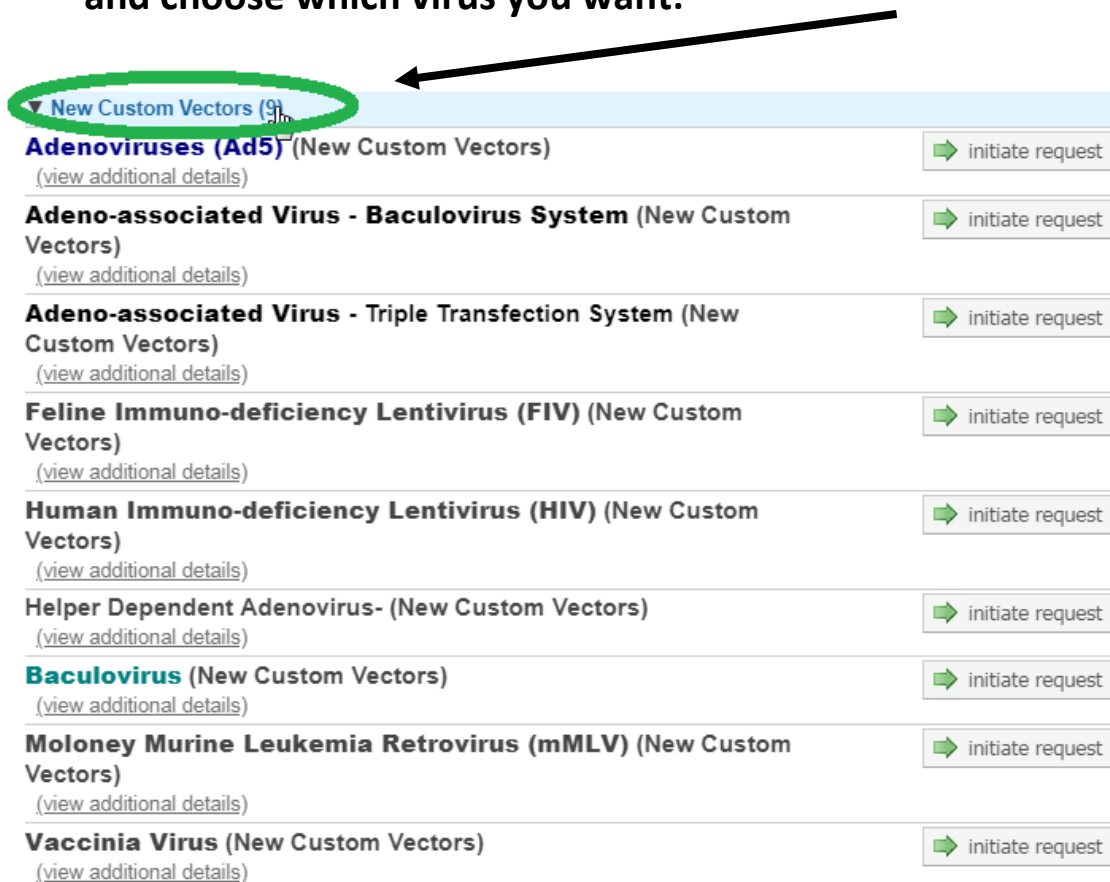
Step 2a)

If you want to order a virus that is **not** listed on our main website under “In Stock Products,” but that you know we have made before, please select the “Reorder Custom Vectors by Aliquot” option (highlighted in pink below).



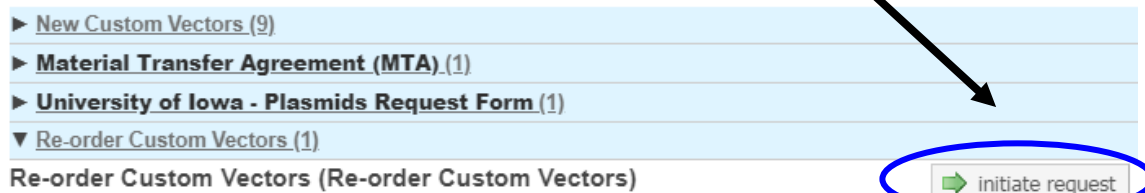
Step 2b)

To order a New Virus, please select “New Custom Vectors (9)” and choose which virus you want:



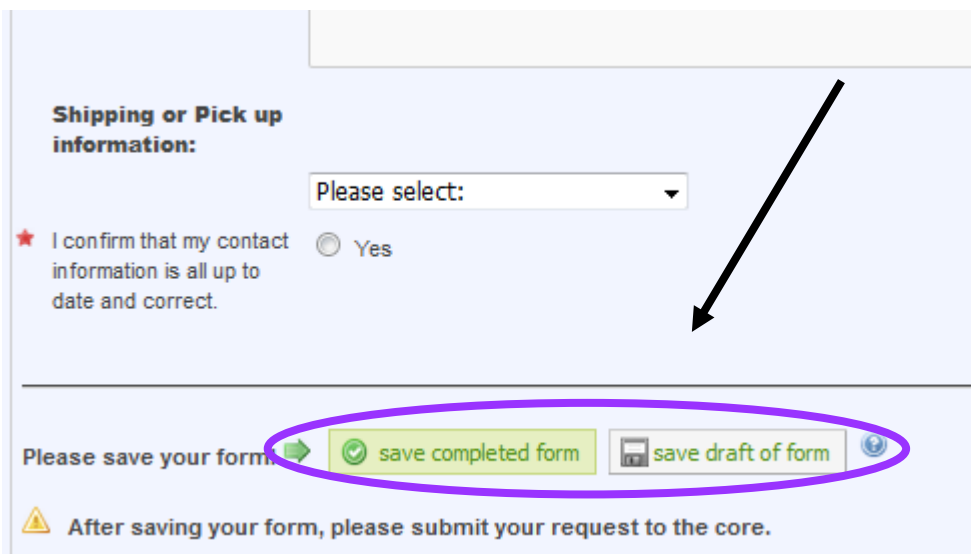
Step 3)

When you've decided, initiate your order by clicking "Request Service" on the right side of the screen



Step 4)

Fill out the order form to the best of your abilities. If you are not sure about anything, leave it blank, you can always edit it later. *Make sure you save the form or your data may be lost.*



Step 5)

Scroll all the way to the bottom of the page and click “Submit Request to Core”

We cannot see your order until it has been submitted.

Country	USA	Country	USA
Zip	98195-7270	Zip	98195-7270

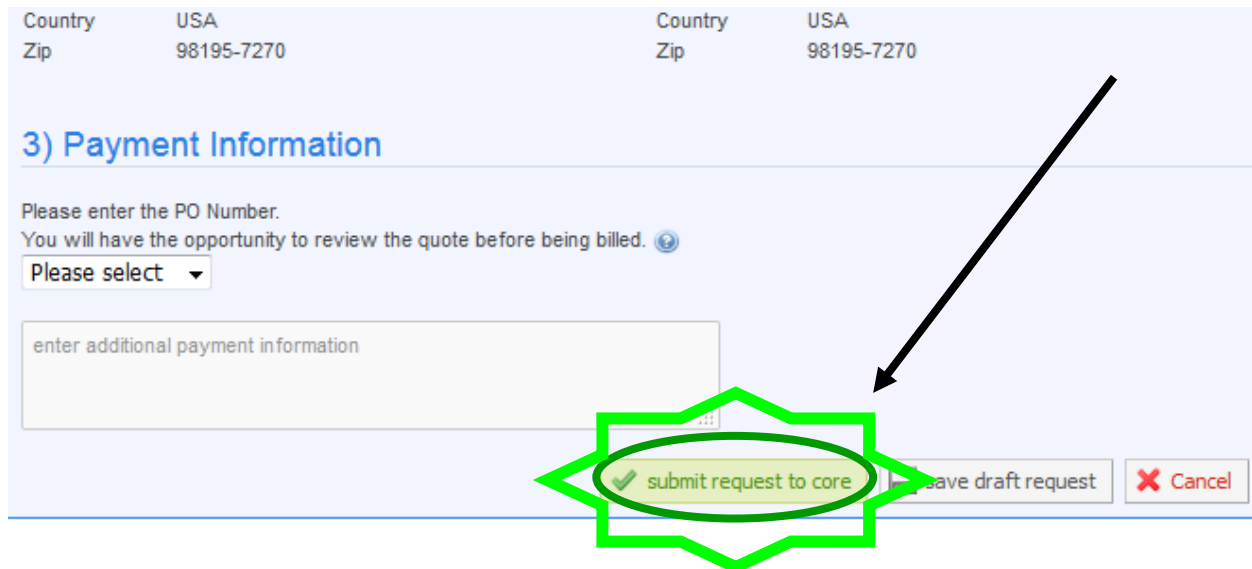
3) Payment Information

Please enter the PO Number.
You will have the opportunity to review the quote before being billed. ⓘ

Please select ▾

enter additional payment information

submit request to core



Your order has now been made. We will review and price your order so check back on iLabs or contact us for progress details.

The order cannot be shipped or picked up until we have your payment information. You will not be charged until pick up or delivery of your order has been verified.

Navigating to the University of Iowa Viral Vector Core iLabs page

The screenshot shows the iLabs interface with a navigation menu on the left and a search results area on the right. Step A points to the 'core facilities' menu item. Step B points to the search bar where 'viral vector core' was entered. Step C points to the 'Viral Vector Core' entry under the 'Cores at University of Iowa' category.

A) Click here

- home
- communications (0)
- core facilities**
 - view requests
 - list all cores
 - invoices
 - reporting
- manage groups
 - my labs
 - people search

Search for cores: cores at external institutions [Clear]

- ▼ Cores at Agency for Science Technology and Research
 - ▼ Cores at A*STAR | SERC IMRE
 - Core Name
 - SERC nanoFabrication Processing and Characterization (SnFPC)
 - ▼ Cores at Albert Einstein College of Medicine
 - Core Name
- ~~~~~scroll down~~~~~
- ▶ Cores at University of Illinois at Chicago
- ▶ Cores at University of Iowa
 - Core Name
 - Viral Vector Core**
- ▶ Cores at University of Kansas Medical Center
- ▶ Cores at University Of Kentucky Markey Cancer

B) Search for "viral vector core" then scroll down

C) Click here

Now you are ready to begin this guide, go to Step 1 😊

If you continue to experience problems, please contact us at (319) 335-6726 or Vectors@uiowa.edu