

## **Medical Student Promotions Committee**

The purpose of the Medical Student Promotions Committee (PC) in academic promotion matters is to ensure that each person who graduates from The University of Iowa Carver College of Medicine has adequate skills, knowledge, professionalism, and judgment to assume the responsibilities of a medical doctor. The student must demonstrate not only competency in medical knowledge, skills and abilities, but also those behaviors essential to the profession of medicine which include duty, accountability, respect for others, honesty and integrity.

To perform its duties, this committee will depend upon the cooperation, advice and judgment of faculty, students, and administration.

The Student Promotions Committee shall consist of eight voting members. One member is designated the chair by the Dean of the Carver College of Medicine. In addition, there shall be two members of the Medical Council and four other faculty members.

Faculty members: Faculty members of the committee shall represent both the basic science and the clinical departments. Two members shall be from basic science departments and two shall be from clinical departments. Faculty members are appointed by the Senior Associate Dean for Medical Education. The term of appointment for faculty is three years.

Student members: There shall be two medical student members, one from either the junior or senior class and one from the sophomore class. Students who serve must be in good academic standing and it is preferred that they have a history of good academic standing. The term of appointment for the student members is one year. Members may be reappointed. Student members are appointed by the Senior Associate Dean for Medical Education. Meetings occur as needed, but generally at the end of each semester.

In addition to the eight voting members, the Associate and Assistant Deans, the College of Medicine Registrar, and the committee's secretary will serve ex-officio without vote.

Quorum for the Student Promotions Committee is five voting members. A single faculty member may be assigned by the Senior Associate Dean for Medical Education for one meeting in order to achieve a quorum.

### Promotions Committee actions:

- Following the interview with the student and review of related documents, Committee members will discuss the student's situation and 1) vote on a specific decision or 2) take no formal action.
- When voting on a decision, a quorum of voting members must be present at the meeting and a simple majority of those present is required for passing a recommendation.
- Faculty members on the promotions committee should recuse themselves from a vote regarding promotion of a student for whom they have provided health care or with whom they have a prior or existing conflict of interest.
- Promotions Committee members must recuse themselves from an interview and discussion of a student if there is a real or reasonably perceived conflict of interest. Students will be shown a list of

the committee members in advance of their meeting and are expected to identify members with a possible conflict of interest.

- The Promotions Committee has the authority to place a student on academic probation and the authority to remove a student from academic probation.