

## Collegiate Executive Committee

### 1.0 *Membership:*

- 1.1 The Executive Committee of the faculty shall consist of fifteen members of the voting faculty, ten of whom shall be nominated and elected from the College for three-year terms and five of whom will be appointed by the Dean for a similar three year term. Appointments will be staggered such that 30% of the committee is replaced every year.
- 1.2 All elected and appointed members of the Executive Committee shall be full professors. Eight shall derive from the tenure track and seven from the clinical track. For the tenure track, five shall derive from (i.e., have their primary appointment in) a clinical department and three shall derive from a basic science department. For the purposes of this determination, Pathology shall be considered a clinical department. To be eligible for election or appointment to this committee the individual must be either a current DEO or has served as a member of a departmental or collegiate promotions committee.
- 1.3 A given department may only have one representative on the Executive Committee at any time.
- 1.4 A member shall be eligible for a consecutive second term. A member is eligible for reelection one year after serving two consecutive terms.
- 1.5 Membership years begin on the first of May and expire on the last day of April.
- 1.6 The voting faculty shall elect a replacement to complete an unexpired term of an elected member if greater than one calendar year.

2.0 *Officers:* The officers of the Executive Committee shall be a chairperson and a vice-chairperson. The term of each is one year, and no one may serve consecutive terms in any of the two offices. It is intended that one officer each year shall derive from a basic science department and one officer each year shall derive from a clinical department.

3.0 *Meetings:* The Executive Committee shall meet in person three times a year to review applications for promotion and tenure. The Executive Committee may also be called to meet at the request of the Dean.

4.0 *Powers and Duties:* The Executive Committee--

- 4.1 Shall advise the Dean on matters pertinent to the function and welfare of the college.
- 4.2 May call meetings of the faculty.
- 4.3 Shall advise the Dean after evaluating all recommendations for appointment and promotion to assistant professor or higher rank. It shall seek to insure equitable application of promotion procedure to all members of the faculty.
- 4.4 Shall investigate, and treat as it deems appropriate, matters presented to it for consideration by any member of the faculty.

5.0 *Elections:*

- 5.1 Elections shall be conducted via nomination and election ballots. The Associate Dean for Faculty shall distribute to the voting faculty of the College: the nominating ballot, a list of positions to be filled, and a list of persons eligible for election. Notations shall be made of restrictions on departmental eligibility when appropriate. On the nominating ballot a faculty member may nominate one person for each vacant position. Up to twice as many nominees shall be chosen as there are vacancies. In the event that the number of nominees exceeds twice the positions available, those who receive the largest number of votes up to the number eligible shall be the nominees. Those faculty members who receive sufficient votes to be nominated become the nominees upon consenting to run for the position. The election ballot shall contain up to twice as many names as there are vacant positions. Each voter may vote for as many names as there are positions to be filled. A voter may vote for fewer than this number but may not cast more than one vote for one person.

Election results shall be determined by a simple majority of those voting. In the event that the final election results conflict with eligibility requirements (e.g Article II, 1.2), the Associate Dean for Faculty shall determine the final outcome in each competing category based upon majority. Conflicting wins between members of the same department, when such competition exists, shall take priority when the Associate Dean must make such determinations. Tie votes shall be resolved by chance.