

## **New Faculty and New Provider Orientation FAQs**

### **1. What is New Faculty Orientation?**

New Faculty Orientation is designed to familiarize new faculty with the resources and individuals important for their professional growth and development. Information will be presented on the tripartite mission, cultural values, process for professional advancement, resources and clinical responsibilities. This mandatory event also provides an opportunity for networking with other new faculty and to meet administrative colleagues. Orientations occur on the first Friday of April, August, November, and February from 7:45 AM – 11:30 AM.

- **Who needs to attend?**
  - Newly appointed faculty.
- **How do I know if I am a tenure, research or clinical track faculty member?**
  - If you are in doubt about your status, please refer to your offer letter.
- **When do I need to attend?**
  - Within 6 months of your faculty appointment.
- **I have worked at UIHC in a different position prior to this faculty appointment, do I need to attend?**
  - Yes.

### **2. What is New Provider Orientation?**

New Provider orientation is designed to familiarize new providers with resources and policies that are important for their clinical practice. Information will be presented on quality and safety, strategic planning, cultural values, institutional structure, clinical supervision, regulatory compliance, risk management, clinical documentation, and the peer review process. This is a mandatory event which takes place on the first Friday of April, August, November and February from Noon – 5:00 PM.

- **Who needs to attend?**
  - Newly appointed providers with clinical privileges.
- **When do I need to attend?**
  - Within 6 months of your faculty appointment.

- **I have worked at UIHC in a different position prior to this faculty appointment, do I need to attend?**
  - Yes.
- **How are these different that Hospital Wide Orientation?**
  - Hospital Wide Orientation is for all staff, and covers a broad range of topics that are applicable to everyone. Faculty and New Provider Orientation specifically address issues and topics that are only applicable to faculty and providers.
- **How many times are both of these orientations offered?**
  - Four times a year, on the first Friday of April, August, November, and February.
- **What time/How long are the orientations?**
  - New Faculty Orientation occurs in the morning 7:45 AM – 11:30 AM with breakfast items available at 7:15 AM.
  - New Provider Orientation starts at 12 pm, with lunch being offered at 11:45 AM, and goes until 5 pm
- **If I need to attend both is it possible to do them on the same date?**
  - Yes, in fact we encourage it.
- **Can I schedule a meeting or clinic during the session?**
  - Your attendance is required for the entire session. You may not leave for breaks longer than bathroom breaks or answering quick pages. Attendance is taken at the end of the session.
- **I am an APP do I need to attend both sessions?**
  - No, you will only need to attend the New Provider Orientation which starts at 11:45 AM.
- **I am research faculty, and do not see patients, do I need to attend both session?**
  - No you will only need to attend the New Faculty Orientation which starts at 7:45 AM.
- **I am clinical faculty do I need to attend both session?**
  - Yes. Don't worry, we will feed you.